



Department of Veterans Affairs

**CERTIFICATE OF ELIGIBLES FOR
EXCEPTED SERVICE POSITIONS**

ISSUING OFFICE

CERTIFICATE NO.

PAGE NO.

DATE ISSUED

ISSUED TO

REQUEST NO.

DATE

DATE REQUEST RECEIVED

The eligibles listed below are certified for selection in accordance with VA policies and procedures. One copy of this certificate reporting the action taken should be signed and returned to this office within 21 days, along with the original applications (and attachments) of eligibles not selected for appointment. If further certification is desired, please check appropriate box at the bottom of this form.

POSITION, SERIES CODE, GRADE, AND SALARY

NUMBER OF VACANCIES

DUTY LOCATION

Symbols for use in reporting action below:

A - Selected

D - Declined

NS - Not selected

FR - Failed to reply

CRU - Communication returned unclaimed

ACTION

RATING

NAME

(Include address and telephone number, if any, if application is not attached.)90

IS FURTHER CERTIFICATION DESIRED?

☐ YES☐ NO

FOR NUMBER OF VACANCIES

SEE REVERSE FOR REMARKS

☐*(Please check if applicable.)*

DATE

SIGNATURE AND TITLE OF APPOINTING OFFICER